



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

16 SEP 2020

DIVISION MEMORANDUM
No. 291 s. 2020

COMPOSITION OF SDO TAYABAS PROVIDENT FUND SECRETARIAT

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. To ensure proper coordination, implementation and administration of the DepEd Provident Fund and in reference to DepEd Order No. 037, s. 2018 entitled "Amendments and Additional Provisions to DepEd Order Nos. 12, s. 2004; 36, s. 2007; and 52, s. 2017 (Revised Implementing Guidelines for the DepEd Provident Fund)", the following composition of SDO Tayabas Provident Fund Secretariat has been organized.

- Chairperson: **Aniano M. Ogayon, CESO V**
Schools Division Superintendent
- Vice-Chairperson: **Maylani L. Galicia**
OIC – Asst. Schools Division Superintendent
- Members: **Conrado C. Gabarda**
Administrative Officer V
Agnes M. Luzadas
Accountant
Josefina R. Oabel
Administrative Officer IV
Cleotilde L. Cabriga
Administrative Assistant III

2. Immediate dissemination of this memorandum is desired.

ANIANO M. OGAYON, CESO V
Schools Division Superintendent

Encl.:
As stated



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Reference:

- DepEd Order No. 037, s. 2018
- DepEd Order No. 52, s. 2017
- DepEd Order No. 36, s. 2007
- DepEd Order No. 12, s. 2004

To be indicated in the Perpetual Index under the following subjects:

- Employees
- Funds
- Provident

